

Reading & Writing Skills	Math Skills	Basic Computer Skills
<p>Improve your English reading and writing skills, including:</p> <ul style="list-style-type: none"> <li>▪ Comprehension</li> <li>▪ Written organization &amp; formatting</li> <li>▪ Understanding many types of documents</li> <li>▪ Speaking &amp; listening skills</li> <li>▪ Workplace literacy skills</li> <li>▪ Skills for college/university</li> </ul> <p>A Stage 3 Literacy Certificate may be applied for up to 2 credits towards the Mature High School Diploma.</p>	<p>Learn or relearn math and problem-solving skills, including:</p> <ul style="list-style-type: none"> <li>▪ Addition</li> <li>▪ Subtraction</li> <li>▪ Multiplication</li> <li>▪ Division</li> <li>▪ Fractions</li> <li>▪ Decimals</li> <li>▪ Percentages</li> <li>▪ Measurements</li> <li>▪ Algebra</li> <li>▪ Geometry</li> </ul>	<p>Learn to use computer programs and other technology for your Reading &amp; Writing and/or Math assignments, including:</p> <ul style="list-style-type: none"> <li>▪ Microsoft Word</li> <li>▪ PowerPoint</li> <li>▪ Excel</li> <li>▪ Digital Life Skills</li> </ul> <p>Note: Students must be enrolled in a Reading &amp; Writing and/or Math class to participate in Basic Computer Skills class.</p>

<p><b>Program Start &amp; End Dates:</b> New students are welcome to begin at any time!</p>	<p><b>Fall:</b> September 11 – December 22, 2023 <b>Winter:</b> January 8 – March 22, 2024 <b>Spring:</b> April 1 – June 21, 2024</p>	<p>Classes are open to adults (18+) residing in Manitoba (no citizenship status required) with basic English language skills.</p>
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### Class Schedule: 2023/2024

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Morning</b>	9am – 12pm Reading & Writing for Work *Online attendance option available	9am – 12pm Reading & Writing *Online attendance option available		9am – 12pm Reading & Writing *Online attendance option available	9:30am – 12:30pm Reading & Writing
<b>Afternoon</b>		1pm – 4pm Math			1pm – 3pm Basic Computer
<b>Evening</b>	5pm – 8pm Math *Online attendance only	6pm – 8pm Reading & Writing *Online attendance option available			

## **About SEELS:**

Our goal is to provide relevant, student-centered, and life-enriching education through inclusive and quality literacy & numeracy instruction.

## **Our classes help Manitobans:**

- ✓ Improve everyday reading & writing skills
- ✓ Improve English language skills
- ✓ Learn document use skills
- ✓ Improve math skills
- ✓ Learn financial math skills
- ✓ Learn computer skills
- ✓ Improve speaking & listening skills
- ✓ Prepare for Adult Learning Centers
- ✓ Prepare for further education
- ✓ Improve job prospects
- ✓ Connect with their community
- ✓ Prepare for Canadian Citizenship
- ✓ ...And more!

## **Location:**



Jake Epp Library  
255 Elmdale St., Steinbach, MB

**Cost:** Free!

## **Contact:**

Amanda Piché, Program Director  
Phone: **204-408-8325**  
Email: **info.seels@gmail.com**  
Website: **www.englishandliteracy.ca**

Register online, by email, or phone.

SOUTH EASTMAN

# English & Literacy Services



## **Adult Literacy Program**

Support with:

- Reading & writing skills
- Improving job prospects
- Preparing for Adult Learning Centers
- Preparing for further education
- Math skills
- Verbal Communication

***It's never too late to set yourself another goal or create a new vision for your future.***  
**~ Damien Thomas ~**

SEELS is funded by the **Department of Advanced Education, Skills and Immigration.**

This is a certified Adult Learning & Literacy Program.

